

# TRADER'S FORUM INC.

180 Brodie Drive, Unit 5, Richmond Hill, ON, L4B 3K8, Canada • Tel: 905.760.7694 • yuri@tradersforum.ca • www.tradersforum.ca

**Deadline to submit complete Contract: April 1, 2024. FULL PAYMENT WILL BE PROCESSED ON MAY 1, 2024**

**TORONTO • MAY 14-15, 2024**

## TRADER'S FORUM SHOW

### THE INTERNATIONAL CENTER, HALL 3

6900 Airport Road, Hall 3, Mississauga, ON, L4V 1E8

### SHOW DATES & HOURS:

- Tuesday, May 14, 2024: 9:00 am – 5:00 pm
- Wednesday, May 15, 2024: 9:00 am – 5:00 pm

### HOTEL RESERVATION:

#### Hampton Inn & Suites by Hilton Toronto Airport

3279 Caroga Dr, Mississauga, ON, L4V 1A3

[www.torontoairportontario.hamptoninn.com](http://www.torontoairportontario.hamptoninn.com)

**Rates:** TBA Standard King or Double Queen Suite

**Includes:** Hot breakfast, shuttle bus to/from the airport and to/from the show.

Overnight parking is \$10 extra.

**Reservation:** Tel: 905-671-4730, Fax: 905-671-1739

Online reservation available at [www.tradersforum.ca](http://www.tradersforum.ca)

**State:** Trader's Forum

### BOOTH PRICES:

- Before April 1, 2024, Early Bird price: **\$1000.00 + HST**
- After April 10, 2023: **\$1100.00 + HST**

**CORNER BOOTH COST: EXTRA \$100.00. HST IS EXTRA (13%)**

### BOOTH PRICES INCLUDE:

10'x10' Booth Space, Carpet, Material Handling (wrapped skid(s) only),

**ELECTRICAL OUTLETS, CURTAINS AND FIXTURES ARE NOT INCLUDED**

### MOVE-IN / SAMPLE DELIVERY:

- Monday, May 13, 2024: 9:00 am – 4:00 pm

\$500.00 fine if Set-Up not complete by 4:00 pm on Monday, May 13, 2024

### MOVE-OUT:

- Wednesday, May 15, 2024: 5:00 pm – 9:00 pm

\$500.00 Fine for tearing down your booth before 5:00 pm on Wednesday, May 15, 2024.

Please arrange for your skids to be picked-up before 9:00 pm on Wednesday, May 15, 2024. After 9:00 pm all remaining skids will be force shipped at your own cost.

### SHOW FIXTURES:

#### Décor Experts Expo (DEE)

Order forms available on-line at [www.tradersforum.ca](http://www.tradersforum.ca)

**Tel:** 450-646-2251 or 1-800-559-5452

**Contacts:** Morgane Pignol 819-448-8884

**Deadline to submit orders:** TBA

## \*\*\* ELECTRICAL OUTLETS \*\*\*

ShowTech is an exclusive provider of electrical outlets at the International Centre.

ShowTech Online Order Form available at <https://e.showtechordering.com/ST-00066411>

**We recommend you to bring your own lights, if you do not have your own lighting, you can place your order with ShowTech directly.**

If you choose to bring your own lights, which you are able to do, please note the following:

- **LED Lights (RECOMMENDED)** : Consume less Energy, Last longer, Brighter White Light
- **Construction Lights (NOT RECOMMENDED)**: Consume more Energy, Generate Heat, Not Bright Yellow Light, REQUIRE A DESIGNATED OUTLET.

**Example for 10' x 20' Booth:**

LED Lights: 1 Electrical Outlet you can plug in 12 to 15 LED lights

Construction Lights: 1 Electrical Outlet you can plug in only 1 Light

## MAGAZINE & VIDEO ADVERTISEMENT

The next issue of the magazine will appear in stores the last week of April 2024.

The Deadline for submitting a ready to go ad is Monday, April 1, 2024.

The last day to have a photo shoot appointment at your show room is Friday, March 29, 2024.

5500 copies will be printed for direct mailing and 500 copies will be distributed at the shows.

### TRADER'S FORUM MAGAZINE PRICES:

# of Pages	Cost Per Page	Price	HST	Total
1	\$685.00	\$685.00	\$89.05	\$774.05
2	\$650.00	\$1,300.00	\$169.00	\$1,469.00
3	\$610.00	\$1,830.00	\$237.90	\$2,067.90
4	\$565.00	\$2,260.00	\$293.80	\$2,553.80

**PROMO VIDEO COST:** \$249.99 + HST or FREE with the booking of 2 booths or with a 1 page advertisement in the magazine.

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## EXHIBITOR LIABILITY INSURANCE: MANDATORY

This is a reminder that your exhibit space agreement specifies that the insurance described below\* must be reported 30 days before move in, **April 12, 2024**. Please forward your certificate of insurance to **yuri@tradersforum.ca**. If you do not have insurance or it does not comply with the requirements below: **Please call us at 905-760-7694** for more information.

### Insurance Requirements:

- Commercial general liability including products and completed operations, employers' liability, cross liability clause, severability of interests clause, and blanket contractual liability insurance limits of at least \$2,000,000 per occurrence.
- These coverage's must be evidenced by a Certificate of Insurance with a 30-day notice of cancellation provision to the holder.
- Coverage should **begin from your first move-in day and last through your last move-out day**. We will accept one certificate for multiple shows.
- The certificate must **name Trader's Forum Inc. as an additional insured** and be provided to Show Management at least 30 days before the proposed exhibit date, **April 12, 2024**. Samples attached

### Application and Contract for Exhibit Space

The undersigned (hereafter called the "Exhibitor") hereby applies for space in the Trader's Forum Show(s) scheduled below:

### COMPLETE INFORMATION MANDATORY: Company Name, Address, Telephone Number, Credit Card and Signatures

COMPANY NAME	( )
ADDRESS	TELEPHONE
CITY, PROVINCE, POSTAL CODE	FAX
CONTACT NAME	E-MAIL
	WEBSITE

### BOOTHS & MAGAZINE RESERVATION

**Toronto Show:** We would like to reserve \_\_\_\_\_ Regular Booth(s) with corner ☐ TOTAL \$ \_\_\_\_\_

Office use: \_\_\_\_\_

**MAGAZINE:** We would like to reserve \_\_\_\_\_ Pages in the upcoming issue ☐ TOTAL \$ \_\_\_\_\_

Office use: \_\_\_\_\_

We will require a credit card payment prior to the show. (Credit Card Form Attached). Credit Card will be processed on **May 1, 2024 NO REFUNDS**

### EXHIBITOR LIABILITY INSURANCE

I/we do not have insurance (I/we will fill in form attached) \_\_\_\_\_ I/we will be sending in our insurance certificate by May 1, 2024 \_\_\_\_\_

### CREDIT CARD AUTHORIZATION

**Deadline to submit complete Contract: April 1, 2024. FULL PAYMENT WILL BE PROCESSED ON MAY 1, 2024**

Credit Card : \_\_\_\_\_, Expire date \_\_\_\_\_ / \_\_\_\_\_ CVV # \_\_\_\_\_

Card Holder Name \_\_\_\_\_

Authorized Charge for the Total Amount in CAD \$ \_\_\_\_\_ Please add appropriate tax to the cost of the above.

I give full authorization to Trader's Forum Inc. to charge the above amount on my credit card and shall not decline, reject or challenge that amount.

Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

## Terms and Conditions, Rules and Regulations of Agreement

(Please read carefully)

1. (a) The Exhibitor agrees to abide by all rules and regulations adopted by Trader's Forum Inc. ("Management") and agrees that "Management" shall have final decision in adopting any rule or regulation deemed necessary prior to, during, and after the show.

(b) The Exhibitor agrees to observe all union contracts and labour regulations agreements in force, agreements between "Management" and the official contractors serving the show facility and companies operating in the building in which the show takes place and to observe the labour laws of the jurisdiction in which the building is located. The Exhibitor will not do anything directly or indirectly connected with their display, which might be violation of any laws, bylaws, ordinances, or regulations of any government or regulatory body.

(c) The Exhibitor agrees to obtain, at its own expense, any licenses or permits which are required, including without limitation, from government bodies, trade or industry associations, and any other third parties, for the operation of its trade business during the show and to pay all taxes that may be levied against it as a result of the operation of its trade or business in their space allocated.

(d) The Exhibitor agrees not to conduct or be associated with a promotional contest in connection with the show, where the prize or prizes having a value in excess of \$40 are offered, unless the Exhibitor (i) satisfies "Management" that the contest is being operated in accordance with the law and (ii) provides a letter satisfactory to "Management" covering the value of the prize(s).

(e) The Exhibitor agrees to obey any non-smoking regulations in effect at the facility and agrees to ensure that its employees and agents obey any such regulations.

2. (a) The Exhibitor agrees to occupy the contracted exhibitor space during the full term of the show and to exhibit only the products belonging to him.

(b) "Management" reserves the right, in its sole direction to: (i) determine the eligibility of exhibitors and exhibits for the show, (ii) reject exhibits or exhibitors which "Management" considers objectionable, and (iii) relocate exhibitors and exhibits when, in "Management's" opinion, such moves are necessary to maintain character and/or good order of the show.

3. The Exhibitor shall not assign any rights under this agreement or sublet or share the space without the prior written permission of "Management", which permission may be arbitrarily withheld.

4. The Exhibitor shall obtain and maintain at its own expense during the period commencing on the first Move-In date and terminating on the last Move-Out date, a policy of insurance acceptable to "Management". The policy of insurance shall name "Management" as loss-insured and insure the Exhibitor against all claims of any kind arising from or in any way connected with the Exhibitor's presence or operations at the show. Policy shall provide coverage of at least \$2,000,000 for each separate occurrence. At the request of "Management", the Exhibitor shall furnish a copy of such policy.

5. (a) The Exhibitor accepts all risks associated with the use of the exhibit space. The Exhibitor shall not make any claim or demand or take legal action, whatsoever, against "Management", the show sponsors, or the facility in which the show is held, for any loss, damage or injury howsoever caused, to the Exhibitor, its officers, employees, agents or their property.

(b) The Exhibitor agrees to indemnify and hold harmless "Management", show sponsors, and the facility, their respective officers, agents and employees, against all claims, costs and charges of every kind resulting from their occupancy of the exhibit space or its environs, for personal injuries, death, property damages or any other damage sustained by the Exhibitor or its officers, agents, employees or those for whom in law they are responsible, or "Management", or a visitor of the show.

6. All of the Exhibitor's property at the show shall be the sole risk of the Exhibitor and "Management" assumes no responsibility for loss or damage thereto.

7. The Exhibitor is liable for any damage they cause to the facility or to any property of "Management", its agents or any other exhibitor. The Exhibitor may not apply paint, lacquer, adhesive, or other coatings to the facility or to the property of "Management", its agents or any other exhibitor.

8. **This contract may only be cancelled with 30 days written notice received by "Management"**. If "notice of cancellation" is received 30 days or less prior to the first day of the show, the exhibitor is liable for full payment of his/her rental space under this contract. In the event the exhibitor fails to make payment for the rental space under this contract, "Management" reserves the right to cancel this contract without notice and all rights of the exhibitor hereunder shall cease and terminate. Thus, any payment(s) made by exhibitor on account will be retained by show "Management" as liquidated damages for breach contract and show "Management" may thereupon rent said space to another party. Failure to appear at the event does not release exhibitor from responsibility for payment of the full cost of the space rented as per this contract.

9. The Exhibitor agrees no display will be dismantled or goods removed during the entire run of the show, but will remain intact until the end of the final closing hour of the last show day. The Exhibitor also agrees to remove its display and equipment from the show site by the final Move-Out time limit, or in the event of failure to do so, the Exhibitor agrees to pay for such additional cost as may be incurred.

10. In the event that the facility in which the show is to be held is destroyed or becomes unavailable for occupancy, for reasons beyond the control of "Management" or is unable to permit the Exhibitor to occupy the facility or the space, or if the show is cancelled or curtailed, "Management" and sponsors will not be responsible for any loss of business, loss of profits, damage or expense of whatever nature that the Exhibitor may suffer. The reasons listed include, but are not limited to such reasons as casualty, explosion, fire, lighting, flood, weather, epidemic, earthquake or other Acts of God, acts of public enemies, acts of terrorism or terrorist threats, riots or civil disturbances, strike, lockout or boycott.

11. In the event that an Exhibitor's cheque is returned by the bank due to insufficient funds, a \$35 fee will be charged to the Exhibitor. Or if the Credit Card is not approved, a \$25 fee will be charged to the Exhibitor.

☐ **\$500.00 Fine, if set-up not complete on the last day of setup.**

☐ **\$500.00 Fine, for tearing down the booth before the indicated time on the last day of each show.**

I/we fully understand that this form shall become a binding contract upon acceptance by TRADER'S FORUM INC.

I/we have read, understand, and accept the terms and conditions set forth herein, and on the previous page hereof, and agree to accept reassignment, if necessary to create a more effective exposition.

X  
APPLICANTS' AUTHORIZED SIGNATURE:  
(MUST BE SIGNED BY AN AUTHORIZED OFFICER)

DATE

NAME (PLEASE PRINT)

Please E-mail completed forms to: [Trader's Forum Inc. at yuri@tradersforum.ca](mailto:Trader's Forum Inc. at yuri@tradersforum.ca)



# CERTIFICATE OF LIABILITY INSURANCE

This certificate is issued as a matter of information only and confers no rights upon the certificate holder and imposes no liability on the insurer.  
This certificate does not amend, extend or alter the coverage afforded by the policies below.

**1. CERTIFICATE HOLDER - NAME AND MAILING ADDRESS**

Trader's Forum Inc.  
180 Brodie Drive, Unit 5

**2. INSURED'S FULL NAME AND MAILING ADDRESS**

Your Company name  
Your Company address

Richmond Hill ON POSTAL CODE L4B 3K8

POSTAL  
CODE

**3. DESCRIPTION OF OPERATIONS/LOCATIONS/AUTOMOBILES/SPECIAL ITEMS TO WHICH THIS CERTIFICATE APPLIES** (but only with respect to the operations of the Named Insured)

Distribution of Kitchenware, Cloth Paper Napkin and Plastic Utensils

**4. COVERAGES**

This is to certify that the policies of insurance listed below have been issued to the insured named above for the policy period indicated notwithstanding any requirements, terms or conditions of any contract or other document with respect to which this certificate may be issued or may pertain. The insurance afforded by the policies described herein is subject to all terms, exclusions and conditions of such policies.

**LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS**

TYPE OF INSURANCE	INSURANCE COMPANY AND POLICY NUMBER	EFFECTIVE DATE YYYY/MM/DD	EXPIRY DATE YYYY/MM/DD	LIMITS OF LIABILITY (Canadian dollars unless indicated otherwise)		
				COVERAGE	DED.	AMOUNT OF INSURANCE
<b>COMMERCIAL GENERAL LIABILITY</b>  <input type="checkbox"/> CLAIMS MADE OR <input checked="" type="checkbox"/> OCCURRENCE <input checked="" type="checkbox"/> PRODUCTS AND / OR COMPLETED OPERATIONS <input type="checkbox"/> EMPLOYER'S LIABILITY <input type="checkbox"/> CROSS LIABILITY  <input checked="" type="checkbox"/> TENANTS LEGAL LIABILITY <input type="checkbox"/> POLLUTION LIABILITY EXTENSION  <input checked="" type="checkbox"/> NON-OWNED AUTOMOBILES <input type="checkbox"/> HIRED AUTOMOBILES	Intact Insurance Company - 152-1496	2018/06/12	2019/06/12	COMMERCIAL GENERAL LIABILITY BODILY INJURY AND PROPERTY DAMAGE LIABILITY - GENERAL AGGREGATE - EACH OCCURRENCE	\$500	
				PRODUCTS AND COMPLETED OPERATIONS AGGREGATE		\$2,000,000
				<input type="checkbox"/> PERSONAL INJURY LIABILITY OR <input checked="" type="checkbox"/> PERSONAL AND ADVERTISING INJURY LIABILITY		\$2,000,000
				MEDICAL PAYMENTS		\$50,000
				TENANTS LEGAL LIABILITY	\$500	\$250,000
				POLLUTION LIABILITY EXTENSION		
				NON OWNED AUTOMOBILE		\$2,000,000
				BODILY INJURY AND PROPERTY DAMAGE COMBINED		
				BODILY INJURY (PER PERSON)		
				BODILY INJURY (PER ACCIDENT)		
<b>AUTOMOBILE LIABILITY</b>  <input type="checkbox"/> DESCRIBED AUTOMOBILES <input type="checkbox"/> ALL OWNED AUTOMOBILES <input type="checkbox"/> LEASED AUTOMOBILES ** ** ALL AUTOMOBILES LEASED IN EXCESS OF 30 DAYS WHERE THE INSURED IS REQUIRED TO PROVIDE INSURANCE  <b>EXCESS LIABILITY</b> <input type="checkbox"/> UMBRELLA FORM <input type="checkbox"/>	Intact Insurance Company - 152-1496	2018/06/12	2019/06/12	PROPERTY DAMAGE		
				EACH OCCURRENCE		
				AGGREGATE		
<b>OTHER LIABILITY (SPECIFY)</b> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>						

**5. CANCELLATION**

Should any of the above described policies be cancelled before the expiration date thereof, the issuing company will endeavour to mail 30 days written notice to the certificate holder named above, but failure to mail such notice shall impose no obligation or liability of any kind upon the company, its agents or representatives.

**6. BROKERAGE/AGENCY FULL NAME AND MAILING ADDRESS**

Racine & Chamberland Inc.  
4001 Crémazie Est, Bureau 100

Montréal QC POSTAL CODE H1Z 2L2

**7. ADDITIONAL INSURED NAME AND MAILING ADDRESS**

(but only with respect to the operations of the Named Insured)

Trader's Forum Inc.  
180 Brodie Drive, Unit 5

**BROKER CLIENT ID:**

Richmond Hill ON POSTAL CODE L4B 3K8

**8. CERTIFICATE AUTHORIZATION**

ISSUER Racine & Chamberland Inc.

AUTHORIZED REPRESENTATIVE Egidia Gatto

SIGNATURE OF  
AUTHORIZED REPRESENTATIVE

CONTACT NUMBER(S)

TYPE Téléphone NO. (514) 722-3501  
TYPE NO.

TYPE Fax  
TYPE

NO. (514) 722-4122  
NO.

DATE January 25, 2022

EMAIL ADDRESS egatto@racinechamberland.com